**VOLUNTEERING AND PARENT INVOLVEMENT**

The P&C is a group of community-minded people, parents and citizens, who take on a more formal role to assist the school by providing:

- feedback on school policies and activities
- additional resources to be used to enhance student learning
- Parents with opportunities to be involved in their child’s education.
- Parent can become involved in their child’s education in many ways through our P&C.
- You can volunteer any amount of time that you can manage as we appreciate and value whatever you can give. When you support the P&C, not only will you be supporting the school community, but you will be supported by the school community.

A volunteers Induction and Information Session will be held on the 3rd Monday of term 1 for all parents who wish to volunteer in any capacity at our school. The induction will include mandatory Student Protection Training and Code of Conduct Training.

As part of our process to ensure a safe and supportive learning environment the following guidelines underpin our Volunteers policy:

1. All volunteers are required to participate in a **Volunteers Induction and Information Session** that is held at the beginning of each year and in the Third week of term 1 and the second week of Terms 2, 3, & 4.
2. Tuckshop volunteers are required to undertake training by the tuckshop convenor
3. Classroom volunteers are required to undertake a short induction session lead by the classroom teacher they are working with.
4. Classroom volunteering commences at the beginning of Week Three in Term One of each year.
Working with Children Suitability Check (Blue Card)

- **All** volunteers, unless they are parents/guardians of students *enrolled* at the school, **must** have a suitability check done and be the holder of a positive notice blue card before their volunteer duties commence. The school and the P&C are responsible for ensuring that applications for screening are forwarded without delay to the Commission for Children and Young People and Child Guardians.

- The requirement for a blue card applies to regulated voluntary work within a 12 month period of:
  - At least once a week over the course of one month, or
  - At least once a fortnight over the course of two months, or
  - At least once a month over the course of six months

- **Exemptions** – Persons not required to undergo this check are:
  - Children under 18 years who are volunteers
  - Volunteers who are parent/primary guardian of a child enrolled at the school
  - Teachers registered under the *Education (Teacher) Registration Act 1988 (Qld)*